

## ASSIGNMENT LETTER

### Part Time Instructor

PT-Instructor/AL-PT-27/HRD-in/I/2024

Dear Prof. Carunia Mulya,  
University of Tarumanagara

PT. inlingua International Indonesia hereby offers you an appointment as A Trainer in the project as stated below.

You will be assigned to our project as follows:

- Project Name** : Pre-Departure Program – LPDP 2023/2024
- Topic** : Essentials To Finding Professors, Research Method, Research Writing Proposals, and effective writing articles in international reputational journals.
- Program Duration** : (a) 18 - 25 January 2024 & (b) 30 January – 2 February 2024
- Project Venue** : (a) Inlingua Building, Jl. Puri Indah Raya Kav.A3/2, Kembangan Jakarta Barat.  
(b) JIC Tower, Letjen S. Parman St No.1AA, Taman Cattleya, Slipi, Palmerah, West Jakarta City, Jakarta 11480

There will be two copies of this Assignment Letter. The first copies will be for PT. inlingua International Indonesia. The second copies are for your retention. You are expected to report to duty on time as scheduled.

Thank you for your good cooperation.

Jakarta, 16 January 2024



**Christina Marlina**  
HRD Manager



**Prof. Carunia Mulya Firdausy, Ph. D**  
Part time Instructor